

ACCESSING YOUR FIDELITY 401K ACCOUNT

NOTE: In order to review your account and make changes, you have the option of logging into your Fidelity account online or by calling 1-800-354-6551.

REGISTER TO LOG ONTO YOUR FIDELITY ACCOUNT

- 1) Log onto Fidelity NetBenefits: www.netbenefits.fidelity.com
- 2) Select Register Now

Fidelity NetBenefits Benefits Center

Log In

U.S. Employees Outside U.S. Employees

Username Password

Remember Username

Log In

New User?
Register Now

Need Help?
Having Trouble with Your Username or Password?
Frequently Asked Questions
Online Security

- 3) Verify your identity by entering the required information and then selecting Next.

Register Now

Welcome! Register here to get online and phone access to your account.

If you have previously registered with Fidelity.com, NetBenefits, or eWorkplace, you do not need to register again. You can use your existing username and password to access your new account.

All fields are required unless otherwise noted.

Verify Your Identity

Last 4 Digits of Your SSN

Your Name First Last

Date of Birth Month / / Month/dd/yyyy

Next

- 4) Follow other instructions to set up your user id and PIN (Personal Identification Number) for future log-ins.

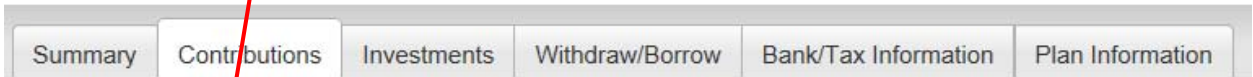
UPDATE YOUR CONTRIBUTION %

1) Click on Quick Links

- Summary
- Transaction History
- Statements
- Contribution Amount
- Investment Performance and Research
- Change Investments
- BrokerageLink
- Loans or Withdrawals
- Rollovers
- Electronic Payments
- Plan Information and Documents
- Quick Links** ▲

2) Choose Contribution Amount.

3) Now select Contribution Amount and Catch-up Contributions



Contribution Amount

Manage Your Contribution Amount

- [Contribution Amount and Catch-up Contributions](#)
View or update the amount you contribute to your retirement savings plan.
[Why should I contribute to my retirement savings plan?](#)
[What is a Catch-up Contribution?](#)

Tools & Calculators

- [Take-Home Pay Calculator](#)
How will your pre-tax contributions affect your take-home pay?
- [Contribution Calculator](#)
Can even a small contribution make a difference?

Questions? Call (800) 354-6551

NetBenefits® provided by
 Fidelity
INVESTMENTS

© 1996-2015 FMR LLC
All rights reserved.

[Terms of Use](#) | [Privacy](#) | [Security](#)

IA=3 UM=1 SZ=4

4) Enter your desired election % in the appropriate contribution field (s).

NOTE – This election % is for your bi-weekly contributions only. If you want to contribute from your bonus, at this time, you must complete a paper form found on the intranet with the 401k Forms.

Contribution Amount per Pay Period

i Consider This...

- **Catch-up Contribution:** If you reach age 50 or older by the end of the calendar year, you may be eligible to contribute an additional \$6,000.00 in catch-up contributions in 2015. The catch-up amount you elect below will be deducted from your pay EACH PAY PERIOD until you reach the annual IRS COLA limit.* For example: if you elect 1%, then you will make an additional 1% contribution to your savings plan account each pay period until you reach the annual limit. Once the annual limit is reached, your catch-up contributions will stop for the remainder of the year and will restart with the first payroll period of the following calendar year.

**\$6,000.00 is the 2015 IRS COLA (cost-of-living adjustment) limit. This limit is subject to adjustment each year.*

[View your plan's guidelines](#)

Contribution Amount

PRE-TAX

Current Election %

Desired Election %

(0% to 50% in increments of 1%)



ROTH BASIC

Current Election %

Desired Election %

(0% to 50% in increments of 1%)



Contribution Amount Total

Current Election %

Desired Election %

(0% to 50%)

Catch-up Contribution Amount

EMPLOYEE PRE-TAX CATCH-UP

Current Election %

Desired Election %

(0% to 50% in increments of 1%)



EMPLOYEE ROTH CATCH-UP

Current Election %

Desired Election %

(0% to 50% in increments of 1%)



Catch-up Contribution Amount Total

Current Election %

Desired Election %

(0% to 50%)

Your changes will generally take effect in 1 to 2 pay periods depending upon when your employer makes your requested payroll change.

- 5) Select Change Contribution Amount



Change Contribution Amount

Questions? Call (800) 354-6551

OTHER CHANGES/REQUESTS

- 1) From the Main Menu, select Quick Links and choose your option.

Summary



Transaction History

Statements

Contribution Amount

Investment Performance
and Research

Change Investments

BrokerageLink

Loans or Withdrawals

Rollovers

Electronic Payments

Plan Information and
Documents

Quick Links ▲